



Being A Health Unit Coordinator (5th Edition)

Kay Cox-Stevens RN MA Series Editor

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Retaining an emphasis on the *patient-centered* approach, *Being A Health Unit Coordinator* provides complete and current information on the topics that health unit coordinators must comprehend. Moving from the simple to the complex, it lays a foundation of skills necessary for all medical-clerical workers, and follows with more specific health unit coordinating procedures. Included in this edition is new medication information, the newest information on diagnostic and therapeutic orders, updated information on the impact of managed care on the health care facility, updated information on medical laws and ethics as well as review questions and learning activities. For students enrolled in unit coordinating programs or as a reference for those that are practicing.

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